

BRAINWARE UNIVERSITY

398, Ramkrishnapur Road, Barasat, North 24 Parganas, Kolkata - 700 125, India Off:

033 - 7144 5654

E-mail: acoe@brainwareuniversity.ac.in
Web site: www.brainwareuniversity.ac.in

APPLICATION FORM FOR TRANSCRIPTS

To The Controller of Examinations Brainware University

13.	Mode of Receipt of Transcript	Registered Post / S ₁	peed Post / In Person
12.	No. of Copies of Transcript required (In word)		
11.	Mode of Payment (NEFT / Cash)	NEFT Transaction reference no: Date: Amount: Name of the Bank & branch:	Amount: Money Receipt No: Date:
10.	Present status of the candidate:		
9.	Year of Passing:		
8.	University Examination Roll No:		
7.	University Registration No & Session of registration: (AS printed in your registration certificate issued by University)		
6.	Year of Admission:		
5.	Programme Name:		
4.	Gender (Male / Female)		
3.	Date of Birth: (dd/mm/yyyy) (As printed recorded on your 10th standard Admit card)		
2.	Father's / Guardian's Name: (As printed in 10th Standard admit card)		
1.	Name (In Capital Letter): (As printed in your registration certificate of University)		

14.	Complete Mailing address when sent: (in Capital Letters)	re to						
15.	E-mail:							
16.	Mobile No.:		T	Telephone No:				
17.	. Result of Semester Examinations (Passed details only)							
	Semester	SO	GP A	PA Result				
CG	CGPA – Result -			Overall Percentage -				
T1. 1	V							
ı nank	ing You,			Yours faithfully,				
Date: Place:				(Full Signature of the Candidate)				
Fo	or Office USE Only (Details of I	Despatch)		Due Date:	٦			
Application No:			Received the Transcripts in person by:					

Dated:

Despatch By: Registered Post / Speed Post

Despatched On:

Despatched By:

(Name and Signature with Date)



INSTRUCTION FOR TRANSCRIPT

 Fees to be paid for each copy of transcript @ INR 2500 (Rupees Two Thousand Five hundred on + Postal charges extra, if required. Enclosure with the application: Self attested Online transaction receipt / Cash receipt Self attested Photo Copy of Registration Certificate. Self Attested Photo copy of all mark sheets including failed mark sheets arranged in chronological order. The application fees to be remitted in favour of Brainware University by cash or NEFT. Bank Name: Axis Bank Ltd	1	1				
+ Postal charges extra, if required. 3. Enclosure with the application: i) Self attested Online transaction receipt / Cash receipt ii) Self Attested Photo Copy of Registration Certificate. iii) Self Attested Photo copy of Registration Certificate. iii) Self Attested Photo copy of all mark sheets including failed mark sheets arranged in chronological order. 4. The application fees to be remitted in favour of Brainware University by cash or NEFT. Bank Name: Axis Bank Ltd	1.	One set of the above documents will be issued along with an envelope.				
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 Contact Phone No. (+91) 033 -7144 5654, E-mail: acoe@brainwareuniversity.ac.in To collect the Transcript in person: If the candidate is collecting the transcript in person, you a 	8.	Enquiry about the status of application: The status of the application may be enquired by				
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9. To collect the Transcript in person: If the candidate is collecting the transcript in person, you a						
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requested to bring the original money receipt with application no and original registration ca	9.	To collect the Transcript in person: If the candidate is collecting the transcript in person, you are				
requested to bring the original money receipt with application no and original registration ca		requested to bring the original money receipt with application no and original registration card				

which was issued by the University. The transcripts will not be issued to any other person, without an authorization letter, identification proof, original money receipt and original registration card.